



APPLICATION FORM

Please read the questions carefully and respond honestly. Deliberate dishonesty or misrepresentation would result in summary termination if hired.

Name: _____

Age: _____

Cell # _____

Applying For _____

Number of years of experience in your field _____

Earliest Date of Availability _____

Currently Employed as _____

at _____

How long have you been at your current job _____ Years _____ Months?

1. If offered to you, how long do you plan to stay in this role? _____ years

2. If Offered a job, when do you wish to start? _____, 2017 (*Positions must be filled within 3 months of an offer*)

3. What is your current basic gross salary? _____ PER ANNUM

(Please note that if you are hired, a proof of last income would be required from your previous employers)

4. List all performance or productivity based financial incentives at your current job (if any)

List all non-monetary incentives at your current job (if any)

5. What basic gross salary do you think you deserve? _____

Do you prefer a fixed salary or do you prefer salary plus productivity?

6. What do you know about **HIC**?

7. Why are you seeking a new job?

8. What future opportunities do you see for HIC and how can you contribute to that?

9. What do you know about the position you've applied for?

10. What duties do you think this job entails?

11. What are your strengths?

10. How do they help you?

12. Do you like to work as part of a team or alone, Why?

13. How do you handle pressure?

14. Why should we hire you?

Please give names, phone and email contacts of 3 professional references including your last Program Director (if within 5 years of last training) with knowledge of your skills and experience:

1. _____
2. _____
3. _____

15. How do you respond to criticism?

16. How do you cope with taking instruction?

17. Have you ever been terminated by an employer and if yes why?

18. Do you interact well with people?

How will your friends describe you? _____

How will others (not your friends) describe you? _____

19. Do you expect to work regular hours?

20. Would working irregular hours cause a problem?

21. What do you love most about Jamaica?

i. _____

ii. _____

22. What do you dislike most about Jamaica?

i. _____

ii. _____

23. What are the positive work habits in Jamaica and how do they inspire you?

i. _____

ii. _____

iii. _____

24. What are the negative of the work habits in Jamaica and how do you overcome them?

i. _____

ii. _____

iii. _____

25. Tell us about yourself-What inspires you? What have been your most remarkable accomplishments and disappointments? What gives you joy and what brings you sadness?

Signature :

Date :
